

**UAF Policy 05.12.001**

Original Adoption: August 16, 2010

Revised: December 13, 2022

for Student Affairs and Enrollment Management

Responsible Department/Office:

## **REFERENCES RELIED UPON**

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Laws of the State of Alaska and regulations of the Alcohol and Marijuana Control Office: AS 04.11.230; 13 AAC 304.620, Board of Regents Policy P05.12.093, and <https://www.commerce.alaska.gov/web/amco/AlcoholStatutesRegulations.aspx>.

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## **RESPONSIBILITIES**

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**Chancellor:** Responsible for approving UAF alcoholic beverage applications for events on campus and UAF-supported events off campus.

**Contract Manager for Dining Services and Contract Operations:** The Chancellor has designated the **Contract Manager for Dining Services and Contract Operations** to approve UAF alcoholic beverage applications. This individual will coordinate university approval with the UAF Police Department and other departments as needed.

**Associate Vice Chancellor for Student Affairs:** Additional approval is needed by the Associate Vice Chancellor for Student Affairs if students are attending a UAF event where alcohol will be served.

**Event Planner:** Responsible for the event and completing the mandatory UAF Alcoholic Beverage Application when the event is held outside the UAF Pub. Work with Alcohol Service Provider in obtaining the AMCO Permit and adhering to the procedures and regulations.

**Alcohol Service Provider:** A caterer, vendor, or nonprofit organization that obtains an AMCO Permit to serve alcohol at approved university events.

**State of Alaska Alcohol and Marijuana Control Office:** Responsible for approving/disapproving alcohol permits.

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## **NON-COMPLIANCE**

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Noncompliance can lead to arrest and fines. The UAF Police Department can terminate an event if the AMCO Permit is not displayed, if alcohol is served by anyone that does not have an approved alcohol server education card, or if alcohol is served to anyone under the age of 21. The university can take additional actions as deemed necessary. Sponsoring departments, organizations, and individuals should be cognizant of vicarious liability suits and the consequences to the organization should a vicarious liability suit be filed against the university when a person, regardless of age, attending an event and consuming alcoholic beverages is involved in an accident resulting in personal injury and/or death.

**calendar days** prior to the event. The Contracts Manager for DSCO will facilitate processing the request, including additional approval from the Associate Vice Chancellor for Student Affairs, as needed.

The licensed vendor or qualified organization providing the alcohol service is responsible for obtaining all necessary permits and licenses. The vendor is responsible for providing proof of insurance and liability coverage to the University. The vendor is responsible for providing proof of a valid license to sell and serve alcohol. The vendor is responsible for providing proof of a valid license to operate a food service. The vendor is responsible for providing proof of a valid license to operate a bar. The vendor is responsible for providing proof of a valid license to operate a restaurant. The vendor is responsible for providing proof of a valid license to operate a retail store. The vendor is responsible for providing proof of a valid license to operate a service business. The vendor is responsible for providing proof of a valid license to operate a professional service business. The vendor is responsible for providing proof of a valid license to operate a financial institution. The vendor is responsible for providing proof of a valid license to operate a health care provider. The vendor is responsible for providing proof of a valid license to operate a government contractor. The vendor is responsible for providing proof of a valid license to operate a utility provider. The vendor is responsible for providing proof of a valid license to operate a telecommunications provider. The vendor is responsible for providing proof of a valid license to operate a transportation provider. The vendor is responsible for providing proof of a valid license to operate a construction contractor. The vendor is responsible for providing proof of a valid license to operate a real estate agent. The vendor is responsible for providing proof of a valid license to operate a law firm. The vendor is responsible for providing proof of a valid license to operate a medical practice. The vendor is responsible for providing proof of a valid license to operate a dental practice. The vendor is responsible for providing proof of a valid license to operate a veterinary practice. The vendor is responsible for providing proof of a valid license to operate a beauty salon. The vendor is responsible for providing proof of a valid license to operate a day care center. The vendor is responsible for providing proof of a valid license to operate a school. The vendor is responsible for providing proof of a valid license to operate a government agency. The vendor is responsible for providing proof of a valid license to operate a non-profit organization. The vendor is responsible for providing proof of a valid license to operate a religious organization. The vendor is responsible for providing proof of a valid license to operate a labor union. The vendor is responsible for providing proof of a valid license to operate a professional association. The vendor is responsible for providing proof of a valid license to operate a trade association. The vendor is responsible for providing proof of a valid license to operate a business association. The vendor is responsible for providing proof of a valid license to operate a government contractor. The vendor is responsible for providing proof of a valid license to operate a utility provider. The vendor is responsible for providing proof of a valid license to operate a telecommunications provider. The vendor is responsible for providing proof of a valid license to operate a transportation provider. The vendor is responsible for providing proof of a valid license to operate a construction contractor. The vendor is responsible for providing proof of a valid license to operate a real estate agent. The vendor is responsible for providing proof of a valid license to operate a law firm. The vendor is responsible for providing proof of a valid license to operate a medical practice. The vendor is responsible for providing proof of a valid license to operate a dental practice. 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The vendor is responsible for providing proof of a valid license to operate a business association.

An authorized representative of the university must be present for the duration of the event to ensure that all obligations specified in the application and permit are fulfilled.

In cases in which an individual becomes intoxicated, the Authorized Representative or designee will immediately alert the UAF Police Department to take appropriate action.

Alcohol shall **not** be served at university functions or events designated for students unless approved by the Associate Vice Chancellor for Student Affairs (in addition to other required approvals).

The Pub in Wood Center will operate within its rules, policies, and license.

*The university reserves the right to amend this policy in accordance with the law, community standards, or the best interests of the university.*

POLICY APPROVED BY:



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Daniel M. White, Chancellor  
University of Alaska Fairbanks

Signed: December 13, 2022